

November 17, 2022
Regular Board Meeting

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- I. Regular Meeting Agenda
- II. FINANCES:
 - a. Cash Reconciliation
 - b. Cash Summary Report
 - c. Check Listing Report
 - d. Current Period Outstanding Disbursement Summary Report
 - e. Spending Plan Comparison
 - f. Spending Plan Summary
 - g. SSDT Summary of Expenditures by Fund
 - h. SSDT Summary of Revenues by Fund
 - i. Cafeteria Report (from Deb Kill)
 - j. Board Financial Packet
 - k. Five-Year Forecast
- III. Related Service Agreement – Lake Erie West ESC
- IV. Strategic Solutions Contract
- V. Board Policy Updates
- VI. Resignation Letters
- VII. Revised Classified Salary Schedules
- VIII. New York Trip Itinerary
- IX. Employee Contracts

AGENDA
SPENCERVILLE BOARD OF EDUCATION
REGULAR MEETING
Board Conference Room
November 17, 2022
7:45 p.m.

I. Meeting Called to Order by President

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

Others in Attendance:

Superintendent Endsley	_____	Treasurer Hays	_____
Journal News	_____	SEA Representative	_____
Student Senate Rep	_____		

Administrators:

Scott Gephart	_____
John Edinger	_____
Susan Wagner	_____

Staff:

Public:

V. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

Melissa Prichard
Devon Cook

NOTE: Each person addressing the board shall give his/her name and address. Each person will be allotted 3 minutes. During the public participation period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedures of the Board to be placed on the regular agenda. Persons granted placement on the Board=s regular agenda will typically be given up to 15 minutes to present to the Board. However, the Board has the discretion to either shorten or extend this time frame as it deems appropriate.

VI. Treasurer’s Report/Finances:

- a) Set January board meeting(s) – Organizational Meeting/Regular Meeting – **PRIOR to January 15!**
- b) Related Service Agreement with Lake Erie West ESC - on agenda for approval (retroactive to August 1, 2022)
- c) Strategic Solutions Contract – on agenda for approval
- d) Revised Salary Schedules – Classified 2022-2023 and 2023-2024
- e) Summary of Finance Committee Mtg (Nov 2): **Presentation of Five Year Forecast to Board**
- f) Current bills - motion to accept

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_____ moved and _____ seconded the motion approving payment of bills in the amount of \$1,067,768.25, the previous month end reconciliation and all reports submitted as prepared by the Treasurer.

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Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

VII. Apollo Report – Spencer Clum

VIII. Administrative Reports

High School Board Report - Scott Gephart

- Congrats to Lanny Oakman for making it to the regional (7th) and state (16th) cross country meets
- VFW Teacher Award – Amy Gratz
- FFA had a great trip to National Convention in Indy
- Winter Sports Seasons
 - Girls Basketball
 - Saturday, November 19th vs St. Henry
 - Boys Basketball
 - Friday, November 25th vs St. Henry
 - Wrestling
 - Saturday, December 10th @ Lincolnview
- Conferences Thursday, November 17th and Monday, November 21st
- Varsity Singers Winterfest Performance at Kings Island
- Band and Choir Christmas Concert Sunday, December 13th @ 3pm
- Attendance as of 11/9/22
 - 9th grade – 95.37%
 - 10th grade – 93.59%
 - 11th grade – 96.90%
 - 12th grade – 95.67%

Middle School Board Report – John Edinger

- OMLA Conference
- Veteran’s Day Program – Thanks to Brooke Zerbe, Rachel Munshower, Karri Purdy
- Women in STEM @ BGSU was a success
- PTC’s Nov. 17/21
- VFW Teacher Award – Kevin Sensabaugh
- MS Winter Concert – Dec. 5th
- MS Attendance 96.4% as of 11/9/21

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Elementary Board Report – Susan Wagner

Attendance

- K- 94.99%
- 1st- 95.95%
- 2nd- 96.76%
- 3rd- 96.40%
- 4th- 96.24%
- Ave: 96.07%
- VFW teacher of the year for elementary- Ann Kuhn
- Scholastic Book Fair will be available during PTC and will be located on the stage
- 12-12: Elementary Christmas Program at 6:00 in the Cafetorium

IX. Superintendent's Report:

1. Personnel
2. Policies
3. Buildings and Grounds
4. Senior Citizen's Day
5. Capital Conference follow-up

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X. Recommended Action Items

1. Employ Substitutes (11-22-1)

_____ moved and _____ seconded the motion to employ the following substitutes per salary schedule in effect, per demand for the 2022-2023 school year, pending completion of all requirements: (BCII on file)

Teachers – Angel Wagner and Darren Sharp
Maintenance – Sarah Burden
Bus Driver – Vicki Roby

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

2. Employ Personnel (11-22-2)

_____ moved and _____ seconded the motion to employ the following per calendar and salary schedule in effect unless otherwise noted, pending completion of all requirements:

Derik German, maintenance/custodian, effective November 28, 2022, Step 5 (7 years of experience)
Alyssa Finley, custodian, effective November 22, 2022, Step 3 (3 years of experience)
Tamara Louth, 2 hour cook, effective upon completion of all requirements, Step 0 (0 years of experience)
Sarah Burden, full-time bus driver, effective upon completion of all requirements, Step 0 (0 years of experience)
National Network of Partnership Schools-SST Region 6 Grant – Supplemental Pay of \$500 each: Jennifer Stephenson, Brianna Osterhage, Rebekah Stemen, Brooke Zerbe and Kimberly Ekis

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

3. Establish January, 2023, Board of Education Meetings (11-22-3)

_____ moved and _____ seconded the motion to establish the budget adoption schedule, organizational meeting and regular meeting for January as follows:

Jan. _____, 2023 Organizational Board meeting at 7:00 p.m.
Date (on or before Jan. 15) in the board conference room

Jan. _____, 2023 (On or before) file Five-Year Forecast, amortized bond schedule and estimated Dec. 31 current bond fund balance in the county auditor’s office

Jan. _____, 2023 Regular January Board meeting at 7:15 p.m. in the board conference room

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

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4. Accept Resignations (11-22-4)

_____ moved and _____ seconded the motion to accept the resignations of:

Jason Verhoff, custodian, effective November 4, 2022 (letter included)
Cory Binkley, (paid) Assistant Varsity Wrestling Coach (letter included)

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

5. Indoor Track Meets (11-22-5)

_____ moved and _____ seconded the motion to approve the participation of interested male and female students from our school district in indoor track meets this winter.

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

6. Accept Donations (11-22-6)

_____ moved and _____ seconded the motion to accept the following donations:

<u>Date</u>	<u>Received From</u>	<u>Item Description</u>	<u>Received Amount</u>
10/03/22	J.EDINGER/MS.018	MS.018/LANGE PHOTOGRAPHY COMMISSION	\$400.00
10/05/22	S.WAGNER/ELEM.PRINC.	ELEM.018/LANGE PHOTOGRAPHY COMMISSION	\$565.00
10/05/22	S.GEPHART/HS.PRINCIPAL	HS.018/LANGE PHOTOGRAPHY COMMISSION	\$360.00
10/14/22	L.HEIBY/FFA ADVISOR	FFA/ALUMNI DONATION	\$1,060.00
10/25/22	PAYROLL DEDUCTIONS	SPEN.ED.FDN/OCT.22 PAYROLL DEDUCTS	\$99.00
10/27/22	L.HEIBY/FFA ADVISOR	FFA/ALUMNI DONATION	\$1,965.00
10/31/22	SPENCERVILLE ED FOUNDATION	SP.ED.FDN/OHIO PYLE SALES	\$51.74

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

7. Approve Five-Year Forecast (11-22-7)

_____ moved and _____ seconded the motion to approve and authorize the Treasurer to file the Five-Year Forecast (FY23 through FY27) with the state (as included in board material).

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Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

8. Board Approval of Necessary and Reasonable Expenses (11-22-8)

_____ moved and _____ seconded the motion to approve expenses such as mileage, food, lodging and transportation to be absorbed by Title and other grant funds, General Fund, etc. Fund expenditures are deemed as necessary and reasonable upon principal or superintendent approval for meetings/conferences attended requiring travel. Local in-district meetings which require the presence of members of a committee may be provided a working meal with the cost covered by these funds and is recognized as necessary and reasonable by the Board of Education.

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

9. Board Policy Manual Additions and Updates (11-22-9)

_____ moved and _____ seconded the motion to approve the following additions and updates to the Spencerville Local School District Board Policy Manual:

- File: KMA-R Relations with Support Organizations
- File: KMB Relations with Booster Organizations
- File: KMA Relations with Support Organizations

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

10. Volunteers (11-22-10)

_____ moved and _____ seconded the motion to approve the following volunteers for the 2022-2023 school year, pending the completion of all requirements, (BCI/FBI on file).

- Bowling – Kim Rowland and Rob Mitchell
- Wrestling – Rick Orr

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

11. Employ Extra-Curricular Personnel (11-22-11)

_____ moved and _____ seconded the motion to employ the following extra-curricular personnel for the 2022-2023 school year, pending completion of all requirements.

- Baseball – JV Coach – Korbin Hartman

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Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

12. Board Approval of Contract with Strategic Solutions (11-22-12)

_____ moved and _____ seconded the motion to approve the contract with Strategic Solutions in the amount of \$10,670.00 (per contract included in Board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

13. High School Choir New York Trip (11-22-13)

_____ moved and _____ seconded the motion to approve the Spencerville High School Choir Trip to New York from March 21, 2024 through March 24, 2024 (travel itinerary included in Board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

14. Revised Classified Salary Schedules (11-22-14)

_____ moved and _____ seconded the motion to approve the revised classified salary schedules as presented (included in board material).

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

15. Employ Personnel (11-22-15)

_____ moved and _____ seconded the motion to employ the following for the remainder of the 2022-2023 school year as follows:

Kimberly Ekis, Interim EMIS Coordinator, stipend \$3,976.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

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16. Employ Personnel (11-22-16)

_____ moved and _____ seconded the motion to employ Tera Thompson as Assistant to the Treasurer/Payroll, Step 5, 7 years of experience, per the Classified Salary Schedule and calendar, effective November 28, 2022, upon completion of all requirements.

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

17. Employ Personnel (11-22-17)

_____ moved and _____ seconded the motion to employ Zachary Stemen as Maintenance Supervisor, and place him on the Maintenance Supervisor Salary Schedule, Step 13, 13 years of experience, effective January 1, 2023 per contract (included in Board material), and upon completion of all requirements.

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

18. Reemployment Resolution (11-22-18)

_____ moved and _____ seconded the motion to approve the following resolution:

WHEREAS, the Board of Education has complied with the procedure for reemployment set forth in R.C. 3309.345;

BE IT RESOLVED that Gayla Metzger is reemployed as an Administrative Assistant for a term beginning on January 1, 2023 and ending December 31, 2023. Step 10 on the salary schedule in effect.

BE IT FURTHER RESOLVED that the Contract of Employment for Gayla Metzger is approved as presented and that the President and Treasurer are authorized and directed to sign said contract.

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

19. Request for Executive Session (11-22-19)

It is recommended that the Board of Education retire to executive session for the purpose of discussing personnel.

_____ moved and _____ seconded the motion that the Board of Education retire to executive session for the purpose of discussing personnel.

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		

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The Spencerville Board of Education retired to executive session at _____ p.m.

The Spencerville Board of Education returned to regular session at _____ p.m.

20. Adjournment (11-22-20)

_____ moved and _____ seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at _____ p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Pohlman	_____	Mr. Prichard	_____
Mrs. Klaus	_____	Mrs. Ringwald	_____
Mr. Clum	_____		